

ASPE DETROIT CHAPTER 17  
MEETING MINUTES  
1-12-12

**ATTENDING:**

Gary Tamanini, CPE, Tooles; Amy Johnston, ASM, Flooring Services; Patrick Todd CPE, Barton Malow; Paul Kelly, CPE, SM, PKInc.; Mel Oakley, CPE; Sam Long, Barton Malow; Frank Carnovale, CPE, Carnovale Associates; Susan Gollon, CPE, Glenn Frank, CPE, Auch; Curtis Rowe, CPE; Bashar Stephan, CPE, DTE Energy; Jim Georges, CPE, Barton Malow; Tim Fradenick, CPE

**Meeting called to order 6:08 p.m.**

**OLD BUSINESS**

- Meeting locations this winter 2012. February is at DTE. March is at Flooring Services (tentative). April is at LTU (tentative)
- Chapter funds (see new business)

**NEW BUSINESS**

**President's Report - Patrick Todd, CPE**

- Reminder about CPE expirations
- Employment Services/ job posting research on other ASPE websites presented by Amy Johnston and Jim Georges
- Discussion about using Chapter 17 website to list resumes/job postings. Postings would be emailed to members, then to Interested Parties and then on the website depending on the donation amount. Proposed tiers for donations for posting. Motion to create donation tier and post on the website. Motion was seconded and approved by chapter.
- Discussion about using Chapter 17 website to offer tutoring services. The chapter discussed how the tutoring would not be doing an estimate for people but guidance in the estimating process. Tutoring inquires will be emailed to a list of volunteers (to be established) and the first to respond positively would arrange the appointment with the inquirer at a mutually convenient time. Payments will be made to the Chapter and half the fee will be paid by the Chapter to the volunteer. A waiver will be drafted to limit liability. Motion to establish a list of volunteers and to promote tutoring services on our website for a fee. Motion seconded and approved by the chapter.

**Vice President's Report - Sue Gollon, CPE, LEED AP BD+C**

- Nothing to report

**Secretary – Amy Johnston, ASM**

- Talked about trying to help Susan Gollon as a chapter with the newsletter so we can go for an award.

**Treasurer Report – Jim Georges, CPE**

- Checking, savings and cash on hand reported

**CPE Certification – Glenn Frank**

- No members currently attempting as most members are already CPE

**Programs and Entertainment – Curtis Rowe**

- Looking into Tigers tickets for a summer outing

**Communications/Website**

- Patrick is still looking for a volunteer to take this position over
- The bill for our website host will be in any time and Patrick was looking for the chapter to pre-approve paying the bill for another year before we research new hosts. Motion made to allow Patrick to pay the bill without chapter discussion. Motion seconded and approved by chapter.

**Newsletter Susan Gollon, CPE, LEED AP BD+C**

- Articles for 1st quarter newsletter are due March 1, 2012

**Discussion Topic**

- Canceled as the discussion on job posting and tutoring was time consuming but very productive

**MEETING ADJOURNED:** 8:15 PM

**NEXT MEETING:**

Date: Wednesday February 8, 2012  
Time: 5:30-8:00 p.m.  
Location: DTE  
One Energy Plaza  
Detroit, MI 48226